

Office for a Safe Environment in Ministry
Byzantine Catholic Eparchy of Passaic for the Ruthenians
445 Lackawanna Avenue
Woodland Park, New Jersey 07424

Letters of Good Standing & Celebrets

Letters of Good Standing are required of all clergy when going outside the Eparchy of Passaic to serve liturgically and for certain educational or spiritual programs. Please consult with the particular Eparchy/Diocese, Pastor, Administrator or Program Director with regard to this requirement within their jurisdiction. Also, if you are planning to travel outside the United States on holiday and are planning to serve it is important to have a Celebret.

Please note that only those eparchial clergy who have met all safe environment program requirements are eligible for a “Letter of Good Standing” and/or Celebret.

Please submit all requests with all necessary information **thirty days prior** to the event by email to fr.dave.ewr@juno.com. Letters for funerals are an exception and will be accomplished immediately when all proper information is provided.

The following is the process and necessary information required to issue letters/celebrets:

1. Name of individual/s to whom letter must be addressed; Bishop of Diocese/Eparchy, Vicar for Clergy, Pastor or Program Director.
2. Name of Pastor/Administrator/Director to whom the letter is to be addressed.
3. Full mailing address of church/institution.
4. Telephone number, FAX number and/or e-mail address of individual to whom letter must be sent.
5. Specific date and purpose of visit to diocese/eparchy, parish, program, retreat or meeting.
Event/purpose: --celebrate/concelebrate Divine Liturgy/Mass
--baptism, funeral, wedding
--educational program, retreat, conference or meeting
6. Date/s of liturgy, funeral, event, program, retreat or meeting.
7. Name of cleric for whom the “Letter of Good Standing” is being given and present assignment.
8. Telephone number for individual requesting Letter/Celebret.
9. Do not call or leave messages at the chancery.
10. Also, **call Father Dave at 732.280.2682**. If no answer please leave a contact number where you can be reached.